

Community Manager

- 1. What computer software do you have experience with?**
- 2. Tell me about your most current job or position. What are/were your major responsibilities/duties?**
- 3. Why do you want to make a job change?**
- 4. Tell me about a time when you made a mistake up at work. What did you do and what was the result?**
- 5. What are the key indicators you would use to evaluate if your property was performing successfully?**
- 6. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective?**

7. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities?

8. Tell me about a marketing promotion/initiative or information dissemination you implemented.

9. Give me an example of a resident complaint and how you dealt with it.

10. Recall a time from your work experience when your supervisor was unavailable and a problem arose. What was the nature of the problem? How did you handle that situation? How did that make you feel?

11. If your property's occupancy suddenly declined, what would be your plan of action and what things would you take into consideration before adjusting pricing?

12. How would your previous employees describe your management style?